REGENESYS
Awakening Potential

Regenesys Education
165 West Street, Sandton,
Johannesburg, Gauteng,
South Africa

Tel : +27 (0)11 669 5000
Fax : +27 (0)11 669 5001
Email : skills@regenesys.net
Web : corporateeducation.regenesys.net/skills-academy/

APPLICATION FORM

For office use Student number | | | | | | | | | | Referral code | | | | | |

Personal Information

Title | | | | | First name | | | | | | | | | |

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APPLICATION FORM

Agreement to Terms and Conditions

Please ensure that you read, sign and return the Terms and Conditions. Signing this form indicates that you have read, understood and agree to the Terms and Conditions.

I, _____ hereby confirm that I have read and accepted the Terms and Conditions (pages 3 and 4) of Regenesys and accept full liability for the payment for the course.

_____ _____
Signature (applicant) Date

_____ _____
Signature (sponsor) Date

Disclaimer

Neither REGENESYS EDUCATION (Pty) LTD nor any of its directors, employees or agents will be held liable for accidents, illness, losses or damage to the person and/or private property, of whatever nature, of registered Regenesys students.

Steps needed to become registered Regenesys student

1. Follow the application process by completing the application form and submitting the required documentation.
2. Once the application form, required documents and fees have been received and the applicant has met all the entrance requirements, then the applicant will be registered as a student.
3. The applicant will be enrolled as a student only when payment has been recieved as per agreed mode of payment.
4. For monthly mode of payment, the applicant must complete a debit order form with signed terms and conditions.
5. Enrolled students will then be invited to attend class.

Application Fee

1. An application fee of R1,100 is required to process your application. Application fee is non-refundable.
2. All International & MBA NQF level 9 potential students must complete a Regenesys Management Assessment Test (RMAT). The cost of this is R250. Recognition of Prior Learning (RPL) students also need to do the RMAT and pay an extra R750 for the RPL process.
3. All credit exemptions are considered at a fee of R500 per module except where an applicant has a Regenesys qualification.
4. Roll-overs/Returning students incur a R500 administration fee (for a full year of study).

Documents required to process a new application

- Application form signed by student and sponsor/company.
- Proof of payment of the application fee.
- We require a certified copy of:
  - » Academic transcripts (most recent qualifications).
  - » Certificates – latest school results/highest qualification obtained.
- Copy of ID – student and sponsor.
- Module outlines or SAQA registered programme of highest qualification
- Current CV (only applicable to postgraduate and master applicants).
- Motivation letter (only applicable to postgraduate and master applicants).

Documents required for a roll-over/returning student

- Signed roll-over application form.
- Confirmation of modules to be completed (online).
- Proof of payment.

Documents required for company-sponsored bursary application

- Copy of student ID.
- Student application form – signed.
- We require a certified copy of:
  - » Academic transcripts (most recent qualifications).
  - » Certificates – Higher education academic qualifications.
- Proof of payment – application fee.
- Current CV (applicable to postgraduate and MBA applicants).
- Motivation letter (applicable to postgraduate and MBA applicants).

Please note that it is the students responsibility to make sure that your sponsor pays your school fees as per the bursary letter issued to Regenesys within 30 days of you commencing your studies with Regenesys. Payments not made within 30 days could result in suspension of your studies.

Bank Account Details

Regenesys Education (Pty) Ltd

Name of Bank: Nedbank
Branch Code: 146905
Account No: 1172 349 479
Swift Code: NEDSZAJJ

Reference: Student number/ID number
Send proof of payment to **payments@regenesys.net** and to the student advisor